



---

Marine Shipping Mutual  
Insurance Company Limited

The Quayside  
Newcastle upon Tyne NE1 3DU  
Telephone: +44 (0)191 232 1346  
Telex: 53634/537316  
Fax: +44 (0)191 261 0540  
Email: [msmi@nepia.com](mailto:msmi@nepia.com)

**Circular Ref: MSMI 2009/008**

**CIRCULATED TO ALL MEMBERS, BROKERS AND DIRECTORS  
ATTENTION INSURANCE DEPARTMENT**

**16 October 2009  
JHH/MA**

**ELECTRONIC FILING/STORAGE & COMMUNICATION WITH MEMBERS**

As part of its effort to further improve the service levels offered to Members the Company is intending that, wherever possible, future Notices and circulars to Members should be sent by e-mail as well as being posted on the Company's web-site; hard copies will also be available to those Members that wish to continue to receive them. This move to develop electronic communications will, of course, also benefit the Company's environmental policy.

To facilitate this change we would ask you to return the attached form to us indicating the e-mail address that you would like us to use for future Notices and circulars (details of the e-mail addresses that we currently have for your company are shown for ease of reference, please check and indicate whether these are correct).

John Howe  
Director - North Insurance Management Limited  
As Managers on behalf of the Marine Shipping Mutual Insurance Company Limited